

9/4/2008

Central Atlantic Precast Concrete Association

Executive Committee:

Attendees: (present at beginning of meeting)

Darren Wise – President - Hanson

Mike Barg – Vice President & Treasurer - Rinker

Pat Hurd – Secretary- Fredrick Precast

Jim Fullerton – Attorney – Fullerton & Knowles

Guests:

Scott Lander- Director - Hamilton Kent

Ed Pennypacker – JEPCO Sales

May Han – Fullerton & Knowles

Randy Partin- Hanson

Dave Barber – Director – W. R. Grace

James Manley – Swope & Associates

Kevin O'Boyle – Engineered Wire

Jim explained the duties and power of the Executive Committee, Board and members. The power exists with the members, who elect a board that is the decision making body. The board makes all decisions by majority vote, currently with 7 members, 4 votes are required to carry any motion. The executive committee operates only between the board meetings and carries out the will of the board. The executive committee can not implement policy, only carry it out. At each board meeting, the executive committee shall report their actions since the last board meeting and the board shall ratify those actions if there is no objection. As long as a 15 day notice by mail, fax or e-mail has been given to all board members of any board meeting, then all that is necessary for a vote to pass is a majority. If 15 day notice has not been given to or received by all directors, then all votes must be unanimous or ratified at the next board meeting where proper notice has been given by majority vote. Board meetings can be in person or by phone but can not be by electronic mail. Phone meetings require 3 days notice.

Board Meeting:

Additional attendees:

Scott Crumpler – Director – Americast
Steve Rodgers – Director – Contractors Precast
Kavita Knowles – Fullerton & Knowles
Ron Turpin – Contractor's Precast
Jerry Smith – Rinker
John Finch - Rinker

Mike Barg read the anti-trust statement

Distributed the minutes of both the April 22nd and June 25th.

April 25th minutes were accepted as is.

June 25th minutes were amended to add the authorization of the following directors:

Dave Barber – W.R. Grace
Scott Lander – Hamilton Kent
Mark Porreca – Patterson

Minutes for June 25th were accepted.

Mike Barg gave the financial report and handed out copies.

Current account balance: \$ 17,067.74

Accounts Receivable as of September 4, 2008

\$ 975.00

Steve Rodgers discussed an e-mail correspondence with NECSA

A discussion took place regarding the NECSA presentation of August 6th Given by Darren Wise and Patrick Hurd. The 3 proposed forms initiated to quantify measurements of cement sales were handed out to producer members.

NECSA payment schedule was discussed. We have received \$ 2,500 of the requested \$ 5,000 from the August 2007 request. Scott Crumpler indicated that we need to give NECSA an up to date financial statement in order receive the rest of the \$ 5,000. Our request at the August 6th, 2008 meeting was for \$ 10,000. Scott indicated that we should hear back from NECSA some time in October.

The blank cement usage form was given to Jim Fullerton, who will tabulate and report to NECSA the totals. How it would be tabulated and shared was discussed. No individual company information will be shared with any organization. Only a total tonnage purchased divided into the three categories will be reported to NECSA. A discussion of how to analyze the information in future years was discussed based on the addition or subtraction of members.

The format of the annual meeting was discussed and it was agreed to keep the same format and to return to Turf Valley next year.

Randy Partin discussed the status of the website. A list of links was handed out and it was decided to give Randy the authority to add links to the website at his discretion. It was decided to add all Maryland jurisdiction links to the list. A brief write-up about CAPCA was requested from Darren. A list of the committees and members is being added. A member's only section is to be added for minutes and other confidential information. Also will add a hit count to the member's only section.

A mass e-mailing of the introduction and the CAPCA will be sent out to the Chief engineers of each jurisdiction.

Committees:

Drainage & Structure:

Pat Hurd

Ronnie Turpin

Greg Ouimette

Darren Wise

Scott Crumpler

Jim Bolich

Marketing:

Scott Crumpler

Dave Barber

James Manley

Jack Hoy

Mark Baum

Membership Committee:

Scott Lander

Ed Pennypacker

Steve Rodgers

Karen Brock-Bowling

Ed Russell

Pipe:

Mike Barg

Darren Wise

Randy Partin

John Wolpert

Jerry Smith

Programs:

Marie Derby

Mark Porreca

Committee Reports:

Drainage & Structure:

Pat Hurd

Howard Co update- A Inlets details are ready to present to them. We will put together a summary of the original questions and send it to them within the next couple of weeks.

MSHA- The plan was unveiled for our next meeting to address issues about current and proposed standards. A meeting would be requested by Darren for early December. Producers would put together a list of questions and comments on standard details as a basis for the meeting.

Marketing:

Scott Crumpler

Md. Quality Initiative Conf. and Concrete Conference by Md. Ready Mix promotion council were successes and will be done again next year.

The CEAM conference at Ocean City is September and while we are not attending this year we are pursuing items we can provide sponsorship for.

A display will be purchased, so CAPCA has their own permanent display and are not relying on borrowing a display from a member.

He contacted the NPCA to sponsor people who are receiving the Precast Solutions magazine. His committee will identify those who are currently receiving the magazine unsponsored. A similar publication is available thru the ACPA. It was agreed to appropriate \$ 5,000 to sponsor both.

Pipe Committee:

Mike Barg

Proposals are currently in place to force the same bedding for concrete pipe as for HDPE in Virginia and North Carolina. John with Rinker indicated he would investigate the status of these proposals.

Membership Committee:

Scott will be assigning targets to each committee. Scott asked about the possibility of adding professional memberships. Jim indicated that professional memberships were classified as associates in the PCAV and paid the same dues. Ed stated that in the New York organization, engineers were allowed to join for a reduced rate (\$ 75.00). Discussion took place as to what incentive would be necessary to encourage them to join and as to how much additional effort would be required to maintain the database. Adding this category will require a member meeting and vote to amend the articles. The meeting on November 20th meeting was changed to a member and board meeting in order to take a vote on amending the articles to add the professional membership. It was discussed whether the board meetings would have to be changed to limit participation to only producers and associates. Since a board meeting can be open or closed, it is up to the board who can attend, so at the November 20th meeting that policy will be adjusted if necessary.

Programs Committee:

Marie was unable to attend, there is no pending report. Darren handed out a proposed schedule for upcoming meetings.

Adjourned for lunch.

After lunch, Darren brought up the subject of dues and whether to increase them. He just asked that the members give it thought. To be discussed at the next meeting.

Randy Partin gave a projector presentation of the website as it currently appears. A products button was requested with product pictures and a product list.

Adjourned the meeting.